



**B. Finance:**

- 5                           1. **Analysis of General Fund Equity 2025-2026 (Receive)**
- 6                           2. **Update Regarding Executive Directive #2007-11 (Receive)**
- 7-8                       3. **Purchasing: Bid Release for Forest Sustainability- Emerald Ash Borer Treatment (Seeking Board to authorize the release of the Invitation for Bid (IFB) for continued Emerald Ash Borer treatment for a term of three (3) years, covering 2027 through 2029, with the option for a two (2) year renewal)**
- 9-10                     4. **Purchasing: Addition of Waste and Recycling Collection Services for the New Bay County Health Services Building (Seeking Board approval of the addition of waste and recycling collection services for the Health Services building located at 4150 Wilder Road under the existing Republic Services contract; authorization for Board Chair to sign; approval of required budget adjustments – proposed resolution attached)**
- 11                       C. **Payables – General (Proposed resolution attached)**
- 12-14                   D. **Office of Assigned Counsel – April 2026 Report (Receive)**

- IX. REFERRALS**
- X. UNFINISHED BUSINESS**
- XI. NEW BUSINESS**
- XII. CLOSED SESSION (IF REQUIRED)**
- XIII. MISCELLANEOUS**
- XIV. ANNOUNCEMENTS**
- XV. ADJOURNMENT**

**PLEASE NOTE THE CHANGE:** The Committee Chair has requested that any Elected Official or Department/Division Head placing an item on the agenda be present or have a representative present to speak to their request and answer any questions posed by Committee members. **Attending the Full Board meeting is unnecessary if the request is approved unanimously at the Committee meeting, unless otherwise directed.**

**If any participants plan to be present via Zoom, please contact Nick Paige prior to the meeting ([paigen@baycountymi.gov](mailto:paigen@baycountymi.gov)).**

Join Zoom Meeting

<https://us02web.zoom.us/j/81694266170>

Meeting ID: 816 9426 6170

Passcode: 547697

One tap mobile

+13126266799,,81694266170#,,,,\*547697# US (Chicago)

+19292056099,,81694266170#,,,,\*547697# US (New York)

The County of Bay will provide necessary and reasonable auxiliary aids and services, such as signers for the hearing impaired and audio tapes of printed materials to individuals with disabilities upon 10 days' notice to the County of Bay. Individuals with disabilities requiring auxiliary aids or services should contact the County of Bay by writing or calling:

Amber Davis-Johnson, ADA Coordinator

Corporation Counsel

515 Center Avenue

Fourth Floor, Bay County Building

Bay City, MI 48708

989-895-4130



1200 Washington Avenue Bay City, Michigan 48708  
PHONE (989) 895-4009/FAX (989) 895-4014/TDD (989) 895-4049  
[www.baycounty-mi.gov/Health](http://www.baycounty-mi.gov/Health)

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**James A. Barcia**  
Bay County Executive

**Joel R. Strasz**  
Public Health Officer

**TO:** Tim Banaszak, Chairperson, Committee of the Whole  
**FROM:** Melissa Opheim, EP&HE Division Manager  
**DATE:** May 26, 2026  
**CC:** James Barcia, Joel Strasz, Amber Johnson, Heather Pitcher, Scott Trepkowski, Kim Priessnitz, Lewis Wasek  
**RE:** Agreements with Multi-Media Advertising Companies for MOOG Grant Outreach and Promotion

**BACKGROUND:** As part of the approved and signed Medical Marihuana Operation and Oversight Grant (MOOG) Agreement with the State of Michigan Department of Licensing and Regulatory Affairs (LARA), the Health Department has identified methods to conduct outreach and promotion as part of the scope of work for the grant. Of these include a multi-media communications awareness campaign by utilizing advertising, including but not limited to, transit bus advertising and social media channels to disseminate pertinent messaging to Bay County residents. Some of these, such as the transit bus advertising, activities require contractual agreements to implement and the Health Department seeks authorization to enter into these agreements.

**FINANCE AND ECONOMICS:** The expected cost of the promotional efforts will not exceed \$10,000 as that is the approved budget amount from LARA in the MOOG Agreement. No general funds are necessary for the implementation of said agreements.

**RECOMMENDATION:** Upon favorable review by Corporation Counsel, the Health Department recommends approval for signature of the Board Chair to these agreements.

BAY COUNTY BOARD OF COMMISSIONERS

JUNE 16, 2026

RESOLUTION

- BY:** COMMITTEE OF THE WHOLE (6/2/2026)
- WHEREAS,** As part of the approved and signed Medical Marihuana Operation and Oversight Grant (MOOG) Agreement with the State of Michigan Department of Licensing and Regulatory Affairs (LARA), the Bay County Health Department has identified methods to conduct outreach and promotion as part of the scope of work for the grant; and
- WHEREAS,** Included among these methods is a multi-media communications awareness campaign by utilizing advertising, including transit bus advertising and social media channels to disseminate pertinent messaging to Bay County residents; and
- WHEREAS,** Some activities, such as the transit bus advertising, require contractual agreements to implement, and the Health Department seeks authorization to enter into these agreements; and
- WHEREAS,** The expected cost of the promotional efforts will not exceed \$10,000, as that is the approved budget amount from LARA in the MOOG Agreement; and
- WHEREAS,** No general funds are necessary for the implementation of said agreements; Therefore, Be It Resolved That the Bay County Board of Commissioners approves Agreement(s) with multi-media advertising companies for outreach and promotional activities associated with the Medical Marihuana Operation and Oversight Grant on behalf of Bay County (Health Department); Be It Further
- RESOLVED** That the Chairman of the Board is authorized to sign all related Agreement(s) on behalf of the Bay County Health Department following Corporation Counsel review and approval; Be It Further
- RESOLVED** That it is clearly understood that if these grant funds are terminated, any position(s) funded by this grant shall be terminated and will not be absorbed by the County; furthermore, the department is expressly prohibited from reallocating, modifying, or absorbing the position(s) into any new cost-share or funding allocation without prior approval of the Board of Commissioners; Be It Further
- RESOLVED** That related budget adjustments, if required, are approved.

JEROME CRETE, CHAIR  
AND COMMITTEE

Health Department - Agreements with Multi-Media Advertising Companies for MOOG Grant Outreach and Promotion 2026

MOVED BY COMM. \_\_\_\_\_

SUPPORTED BY COMM. \_\_\_\_\_

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
KATHY NIEMIEC				LARRY BESON				JEROME CRETE			
TIM BANASZAK				CHRISTOPHER T. RUPP							
VAUGHN J. BEGICK				JESSE DOCKETT							

VOTE TOTALS:

ROLL CALL: YEAS \_\_\_ NAYS \_\_\_ EXCUSED \_\_\_

VOICE: YEAS \_\_\_ NAYS \_\_\_ EXCUSED \_\_\_

DISPOSITION: ADOPTED \_\_\_ DEFEATED \_\_\_ WITHDRAWN \_\_\_

AMENDED \_\_\_ CORRECTED \_\_\_ REFERRED \_\_\_ NO ACTION TAKEN \_\_\_



1200 Washington Avenue Bay City, Michigan 48708  
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**James A. Barcia**  
Bay County Executive

**Joel R. Strasz**  
Public Health Officer

**TO:** Jerome Crete, Chair, Committee of the Whole  
**FROM:** Joel R. Strasz, Health Officer  
**DATE:** May 26, 2026  
**CC:** James Barcia, Amber Johnson, Scott Trepkowski, Amy Yakich  
**RE:** PARKING LOT AT HEALTH SERVICES BUILDING

**BACKGROUND:** The parking at the Health Services building is insufficient for the employee occupants, customers and community conference room events. The parking lot project will be managed by Serenus Johnson through the renovation project at that site and issued through a change order, but the funding for this parking lot will come from the fund balance of the Health Fund.

**FINANCE AND ECONOMICS:** Budget adjustment is required for up to \$750,000 from the Health Department Fund balance.

**RECOMMENDATION:** It is recommended the Board approve a budget adjustment for up to \$750,000 from the Health Fund for this needed infrastructure improvement at the Health Services building and approve the Chairman to sign documents related to this project after review and approval from Corporation Counsel.

BAY COUNTY BOARD OF COMMISSIONERS

JUNE 16, 2026

RESOLUTION

BY: COMMITTEE OF THE WHOLE (6/2/2026)

WHEREAS, The parking at the Bay County Health Services building is insufficient for the employee occupants, customers, and community conference room events; and

WHEREAS, It is requested that a parking lot project be completed, as this is a needed infrastructure improvement at the Health Services building; and

WHEREAS, The parking lot project will be managed by Serenus Johnson through the renovation project at that site and issued through a change order, with funding for the parking lot to come from the Health Fund balance; and

WHEREAS, A budget adjustment is required for up to \$750,000 from the Health Department Fund balance to complete the project; Therefore, Be It

RESOLVED That the Bay County Board of Commissioners approves a budget adjustment for up to \$750,000 from the Health Fund for the parking lot improvement project at the Health Services building; Be It Further

RESOLVED That the Chairman of the Board is authorized to execute all related documents on behalf of Bay County following Corporation Counsel review and approval; Be It Finally

RESOLVED That related budget adjustments, if required, are approved.

JEROME CRETE, CHAIR  
AND COMMITTEE

Health Department – Parking Lot Project at Health Services Building

MOVED BY COMM. \_\_\_\_\_

SUPPORTED BY COMM. \_\_\_\_\_

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
KATHY NIEMIEC				LARRY BESON				JEROME CRETE			
TIM BANASZAK				CHRISTOPHER T. RUPP							
VAUGHN J. BEGICK				JESSE DOCKETT							

VOTE TOTALS:

ROLL CALL: YEAS\_\_\_\_ NAYS\_\_\_\_ EXCUSED\_\_\_\_

VOICE: YEAS\_\_\_\_ NAYS\_\_\_\_ EXCUSED\_\_\_\_

DISPOSITION: ADOPTED\_\_\_\_ DEFEATED\_\_\_\_ WITHDRAWN\_\_\_\_

AMENDED\_\_\_\_ CORRECTED\_\_\_\_ REFERRED\_\_\_\_ NO ACTION TAKEN\_\_\_\_

**General Fund Equity 2026 - May 21, 2026**

Description	Journal Number	2026 Fund Balance
Unaudited Estimated Unassigned Fund Balance or (Deficit)12/31/2025		\$ 12,507,383
Previous years Assigned Fund Balance for P.O.'s*		453,145
Assigned Fund Balance for designation to balance 2026 budget		1,875,377
Unaudited Unassigned & Assigned Fund Balance or (Deficit) at 12/31/2025		<u>\$ 14,835,905</u>
2026 Budgeted Surplus /(Deficit)		\$ (1,875,377)

**BUDGET ADJUSTMENTS POSTED IN JANUARY THROUGH MAY 2026**

Correct Monitor Township Road Patrol budget, in Dec. 2025 they agreed to have 2 Road Patrol Deputies instead of one. BOC approved per Resolution 2025-205.	26-01-137	5,631
To increase Historical Society budget for expenses to prepare the historical tax rolls to be transfer to the State of MI. BOC approved per Resolution 2025-260.	26-01-192	(15,000)
To correct and balance Bangor Township's budget by increasing the expenses. BOC approves of this B.A. per Resolution 2025-205.	26-01-195	(2,942)
To correct administration's budget allocation from 60% General Fund but should be 80% General Fund. BOC approves of this B.A. per Resolution 2025-205.	26-01-221	(19,559)
Treasurer's payroll allocation for Tx Collection Fd s/b be 60% but in error 30% was charged the difference goes to G.F. BOC approves per Resolution 2025-205.	26-01-223	25,787
To set up 1 year of Bay County's Guardianship Diversion project budget. BOC approves of this B.A. per Resolution 2025-246.	26-01-286	15,402
To correct transfers in to match transfers out. Boc approved this B.A. per Resolution 2025-205, parg. 11 C.	26-03-031	(99)
Budget for open 2025 P.O.'s rolled into the year 2026. BOC approved per Resolution 2025-205, paragraph 12.*	26-03-256	(453,145)
To correct Materials Management budget with increase to revenue & expenses. BOC approved per Resolution 2025-167 on 9-16-25.	26-03-073	2,042
Budget for new FT. position at Community Center classified as a PB04 step hire with new computer & screen. BOC approved this B.A. per Resolution 2026-53, 3-17-26.	26-03-384	(71,885)
Roll over from 2025 budget the Sheriff Department Jail facility assessment study. BOC approved per Resolution 2025-205 Paragraph 12.	26-03-386	(43,000)
Reduction of budget for Special Assistant Prosecuting Attorney. BOC approved per Resolution 2025-205 paragraph 11-C.	26-04-020	25,000
Budget to purchase ClearGov budgeting software. BOC approved this software & subscription per Resolution 2026-41 on 2-17-26.	26-04-169	(56,462)
To budget for Bay County Fairgrounds partial replacement of underground water line that failed. BOC approved per Resolution 2026-34	26-05-003	(50,000)
To re-align and correct Community Corrections budget according to the grant. BOC approves per Resolution 2025-205 paragraph 11-c.	26-05-139	19,526
To correct the budget for veteran's burial expense. BOC approved per Resolution 2025-205 pargraph 11C.	26-05-269	(58,850)

\$ (677,554)

Unaudited Estimated Unassigned Fund Balance or (Deficit) 05/21/2026

\$ 12,282,974



**BAY COUNTY  
FINANCE DEPARTMENT**

**James A. Barcia**  
County Executive

**Scott Trepkowski**  
Finance Officer  
trepkowskis@baycountymi.gov

**Kimberly A. Priessnitz**  
Assistant Finance Officer  
priessnitzk@baycountymi.gov

**Nicole Putt**  
Purchasing  
puttn@baycountymi.gov

**Julie A. O'Malley**  
Information Systems Manager  
omalleyj@baycountymi.gov

**MEMO**

**TO:** Jerome Crete, Chairperson  
Committee of the Whole

**FROM:** Scott Trepkowski, Finance Officer

**DATE:** May 22, 2026

**SUBJECT:** Executive Directive #2007-011

**REQUEST:**

Please place this memo on June 2, 2026, Committee of the Whole Agenda for your committee's information.

**BACKGROUND:**

On May 13, 2026, an email was sent requesting departments to contact their grantor agencies to confirm their level of grant funding for the current year. As stated previously, the Finance Department would request monthly updates from these departments regarding their grant funding status and then provide a status update to your committee at your monthly meeting.

**FINANCE/ECONOMICS:**

As of the date of this communication, the following are the updates to the previous correspondence:

- A. Some of the federal/state grantor agencies have responded to department's requests indicate that funding levels for the federal/state grants with regard to fiscal year 2025 and/or 2026 appear to have no changes.

**RECOMMENDATION:**

To receive.

cc: Jim Barcia, County Executive  
Alexander Poirier, Board Advisor  
Kim Priessnitz, Assistant Finance Officer



**BAY COUNTY  
FINANCE DEPARTMENT**

**James A. Barcia**  
County Executive

**Scott Trepkowski**  
Finance Officer  
[trepkowskis@baycountymi.gov](mailto:trepkowskis@baycountymi.gov)

**Kimberly A. Priessnitz**  
Assistant Finance Officer  
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**Nicole Putt**  
Purchasing  
[puttn@baycountymi.gov](mailto:puttn@baycountymi.gov)

**Julie A. O'Malley**  
Information Systems Manager  
[omalleyj@baycountymi.gov](mailto:omalleyj@baycountymi.gov)

**TO:** Jerome Crete, Chair  
Committee of the Whole

**FROM:** Nicole Putt  
Purchasing Agent

**RE:** Request to Release Bid for Forest Sustainability- Emerald Ash Borer Treatment

**DATE:** May 19, 2026

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**REQUEST:**

Seeking authorization from the Board to issue an Invitation for Bid (IFB) for continued Emerald Ash Borer Treatment to protect publicly owned ash trees for a term of three (3) years with an option for a two (2) year renewal (2027-2029 with an option for a 2-year renewal).

**BACKGROUND:**

Since 2011, the Forest Sustainability Program's annual treatment of ash trees on publicly owned lands throughout Bay County has protected nearly 3,000 ash trees from the devastating effects of the invasive Emerald Ash Borer. These ash trees line our streets, fill many of our public parks and school yards, define the fairways of the Bay County Golf Course, and add significant value and benefits to our community. Without continued treatment, these trees would die like almost all the other untreated ash trees throughout Michigan, causing economic harm, safety issues and risk concerns, and negatively altering the aesthetics of the areas that they define for years to come.

**ECONOMICS:**

No General Fund dollars will be requested for this project as funding will come from the Forest Sustainability Program Millage. These funds have been budgeted for within the program's budget line "Contractual Services" each year since 2011.

**RECOMMENDATION:**

Authorize the Forest Sustainability Program to issue an Invitation for Bid (IFB) for a three (3) year contract with a 2-year renewal option for the continued treatment of publicly owned ash trees by a qualified applicator firm.

cc: James A Barcia, Amber Davis-Johnson, Scott Trepkowski, Michael Losey, Jeremy Lowell

BAY COUNTY BOARD OF COMMISSIONERS

JUNE 16, 2026

RESOLUTION

**BY:** COMMITTEE OF THE WHOLE (6/2/2026)

**WHEREAS,** Since 2011, the Bay County Forest Sustainability Program’s annual treatment of ash trees on publicly owned lands throughout Bay County has protected nearly 3,000 ash trees from the devastating effects of the invasive Emerald Ash Borer; and

**WHEREAS,** These ash trees line streets, fill many of Bay County’s public parks and school yards, define the fairways of the Bay County Golf Course, and add significant value and benefits to the community; and

**WHEREAS,** Without continued treatment, these trees would die, as have almost all the other untreated ash trees throughout Michigan, causing economic harm, safety issues, and liability concerns, and negatively affecting the aesthetics of the surrounding areas for years to come; and

**WHEREAS,** The Forest Sustainability Program is requesting an Invitation for Bid (IFB) for continued Emerald Ash Borer treatment services by a qualified applicator firm for a three (3) year term, with an option to renew for an additional two (2) years; and

**WHEREAS,** No General Fund dollars will be requested for this project, as funding will come from the Forest Sustainability Program Millage. Funding has been budgeted for within the program’s budget line “Contractual Services” each year since 2011; Therefore, Be It

**RESOLVED** That the Bay County Board of Commissioners authorizes the release of the Invitation for Bid (IFB) for continued Emerald Ash Borer treatment to protect publicly owned ash trees for a term of three (3) years, covering 2027 through 2029, with the option for a two (2) year renewal.

JEROME CRETE, CHAIR  
AND COMMITTEE

Finance/Purchasing – Bid Release for Forest Sustainability- Emerald Ash Borer Treatment

MOVED BY COMM. \_\_\_\_\_

SUPPORTED BY COMM. \_\_\_\_\_

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
KATHY NIEMIEC				LARRY BESON				JEROME CRETE			
TIM BANASZAK				CHRISTOPHER T. RUPP							
VAUGHN J. BEGICK				JESSE DOCKETT							

VOTE TOTALS:

ROLL CALL: YEAS \_\_\_ NAYS \_\_\_ EXCUSED \_\_\_

VOICE: YEAS \_\_\_ NAYS \_\_\_ EXCUSED \_\_\_

DISPOSITION: ADOPTED \_\_\_ DEFEATED \_\_\_ WITHDRAWN \_\_\_

AMENDED \_\_\_ CORRECTED \_\_\_ REFERRED \_\_\_ NO ACTION TAKEN \_\_\_



**BAY COUNTY  
FINANCE DEPARTMENT**

**James A. Barcia**  
County Executive

**Scott Trepkowski**  
Finance Officer  
[trepkowskis@baycountymi.gov](mailto:trepkowskis@baycountymi.gov)

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**Nicole Putt**  
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[puttn@baycountymi.gov](mailto:puttn@baycountymi.gov)

**Julie A. O'Malley**  
Information Systems Manager  
[omalleyj@baycountymi.gov](mailto:omalleyj@baycountymi.gov)

**TO:** Jerome Crete, Chair  
Committee of the Whole

**FROM:** Nicole Putt  
Purchasing Agent

**RE:** Request to Add Waste and Recycling Pickup to New Health Department Building

**DATE:** May 26, 2026

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**REQUEST:**

Requesting Board approval of the addition of waste and recycling collection services at the new Health Department building.

**BACKGROUND:**

With the upcoming opening of the Bay County Health Department building located at 4150 Wilder Road, it is required to add a new location to our existing Republic Services contract.

**ECONOMICS:**

Standard rate of \$120.00 per month for waste pickup, and \$35.00 per month for recycling pickup.

**RECOMMENDATION:**

Authorize the Board Chair to sign all documents relating to the addition of the Health Department to our existing Republic Services contract after review by Corporation Counsel and to approve all future budget adjustments relating to this service agreement.

cc: James A Barcia, Amber Davis-Johnson, Scott Trepkowski, Cristen Gignac

BAY COUNTY BOARD OF COMMISSIONERS

JUNE 16, 2026

RESOLUTION

BY: COMMITTEE OF THE WHOLE (6/2/2026)

WHEREAS, The Bay County Health Department is preparing for the opening of its new facility located at 4150 Wilder Road; and

WHEREAS, Waste and recycling collection services are necessary for the operation and maintenance of the new Health Services building; and

WHEREAS, Bay County currently maintains an existing contract with Republic Services for waste and recycling collection services; and

WHEREAS, The addition of the new Health Services building to the existing service agreement will result in a standard monthly cost of \$120.00 for waste pickup and \$35.00 for recycling pickup; and

WHEREAS, Funds are currently budgeted and no additional funds are required; Therefore, Be It RESOLVED That the Bay County Board of Commissioners approves the addition of waste and recycling collection services for the Bay County Health Services building located at 4150 Wilder Road under the existing Republic Services contract and authorizes the Chairman of the Board to execute all documents relating to the addition of the Health Services to the existing Republic Services contract following Corporation Counsel review and approval; Be It Further

RESOLVED That related budget adjustments, if required, are approved.

JEROME CRETE, CHAIR  
AND COMMITTEE

Finance/Purchasing – Addition of Waste and Recycling Collection Services for the New Bay County Health Services Building

MOVED BY COMM. \_\_\_\_\_

SUPPORTED BY COMM. \_\_\_\_\_

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
KATHY NIEMIEC				LARRY BESON				JEROME CRETE			
TIM BANASZAK				CHRISTOPHER T. RUPP							
VAUGHN J. BEGICK				JESSE DOCKETT							

VOTE TOTALS:

ROLL CALL: YEAS \_\_\_ NAYS \_\_\_ EXCUSED \_\_\_

VOICE: YEAS \_\_\_ NAYS \_\_\_ EXCUSED \_\_\_

DISPOSITION: ADOPTED \_\_\_ DEFEATED \_\_\_ WITHDRAWN \_\_\_

AMENDED \_\_\_ CORRECTED \_\_\_ REFERRED \_\_\_ NO ACTION TAKEN \_\_\_

BAY COUNTY BOARD OF COMMISSIONERS

JUNE 16, 2026

RESOLUTION

BY: COMMITTEE OF THE WHOLE (6/2/2026)  
 RESOLVED That the Bay County Board of Commissioners hereby approves the claims against the County as follows:

ACCOUNTS PAYABLE:

5/14/2026	\$1,928,955.58
5/20/2026	\$6,089,806.61
5/27/2026	\$417,231.17

JEROME CRETE, CHAIR  
 AND COMMITTEE

Payables

MOVED BY COMM. \_\_\_\_\_

SUPPORTED BY COMM. \_\_\_\_\_

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
KATHY NIEMIEC				LARRY BESON				JEROME CRETE			
TIM BANASZAK				CHRISTOPHER T. RUPP							
VAUGHN J. BEGICK				JESSE DOCKETT							

VOTE TOTALS:

ROLL CALL: YEAS\_\_\_\_ NAYS\_\_\_\_ EXCUSED\_\_\_\_

VOICE: YEAS\_\_\_\_ NAYS\_\_\_\_ EXCUSED\_\_\_\_

DISPOSITION: ADOPTED\_\_\_\_ DEFEATED\_\_\_\_ WITHDRAWN\_\_\_\_

AMENDED\_\_\_\_ CORRECTED\_\_\_\_ REFERRED\_\_\_\_ NO ACTION TAKEN\_\_\_\_

**OFFICE OF ASSIGNED COUNSEL  
MONTHLY REPORT  
APRIL, 2026**

				<u>Apr. 2024</u>	<u>Apr. 2025</u>	<u>Apr. 2026</u>
<b>Total Number of Arraignments:</b> .....				<b>294</b>	<b>255</b>	<b>268</b>
C.C. FEL/VOP/PPO	9	Felony	65			
C.C. VOB/FTA/OSC	7	Misdemeanors	46			
		Traffic	72			
Arraign. Only	23	Arraign. in DC by Retained	6			
D.C. VOB/FTA/OSC/FTP	35	Arraign. in DC IPP	1			
		Arraign. in DC by Assign. Atty.	4			
<b>Total Number of Referrals:</b> .....				<b>210</b>	<b>192</b>	<b>205</b>
C.C. FEL/VOP/PPO	8	Misd.	47			
Felony	73	Traffic	77			
<b>Total Number of Assignments:</b> .....				<b>208</b>	<b>190</b>	<b>203</b>
C.C. FEL/VOP/PPO	8	Misd.	47			
Felony	72	Traffic	76			
<b>Total Number of Defendants denied Court Appointed Counsel:</b> .....				<b>2</b>	<b>2</b>	<b>2</b>
C.C. FEL/VOP/PPO	0	Misd.	0			
Felony	1	Traffic	1			

**ARRAIGNMENTS**

**JEFF MARTIN**

				<u>Apr. 2024</u>	<u>Apr. 2025</u>	<u>Apr. 2026</u>
<b>Total Arraignments:</b> .....				<b>144</b>	<b>131</b>	<b>135</b>
Felonies	38					
Misd.	32					
Traffic	37					
Arraign. Only	11	Settled at Arraignment	4			
VOB/FTA/OSC/FTP	17					

**GARSKE/HEWITT**

				<u>Apr. 2024</u>	<u>Apr. 2025</u>	<u>Apr. 2026</u>
<b>Total Arraignments:</b> .....				<b>120</b>	<b>90</b>	<b>105</b>
Felonies	27					
Misd.	14					
Traffic	35					
Arraign. Only	12	Settled at Arraignment	0			
VOB/FTA/OSC/FTP	17					

**CIRCUIT COURT**

				<u>Apr. 2024</u>	<u>Apr. 2025</u>	<u>Apr. 2026</u>
<b>Total Arraignments:</b> .....				<b>18</b>	<b>20</b>	<b>16</b>
		<b>Arraigned by Assigned Attorney</b>	<b>Arraigned by Retained Attorney or IPP</b>	<b>Assigned without an Arraignment</b>		
C.C. FEL/VOP/PPO	9	9	0	1		
C.C. VOB/FTA/OSC	7	7	0			

**ASSIGNMENTS**

There were a total of **203** defendants assigned

**ANDREA LABEAN**

Apr. 2024    Apr. 2025    Apr. 2026

Assignments: ..... **4**    **8**    **5**

		Arraigned by Poltorak	Arraigned by LaBean on VOB/FTA/OSC	Assigned without an Arraignment
C.C. FEL/VOP/PPO	2	2		
Felonies	3			
Misd.	0			
Traffic	0			

There were a total of **203** assignments on felonies, misdemeanors, traffic & violations of probation, which the **Andrea LaBean** was assigned.  
5 or 2%

**PAUL BUKOWSKI**

**C. Johnson**  
Apr. 2024    Apr. 2025    Apr. 2026

Assignments: ..... **16**    **23**    **12**

		Arraigned by Bukowski	Arraigned by Bukowski on VOB/FTA/OSC	Assigned without an Arraignment
C.C. FEL/VOP/PPO	0			
Felonies	9			
Misd.	2			
Traffic	1			

There were a total of **203** assignments on felonies, misdemeanors, traffic & violations of probation, which the **Paul Bukowski** was assigned.  
12 or 6%

**RYAN JANER**

**M. Kanuszewski**  
Apr. 2024    Apr. 2025    Apr. 2026

Assignments: ..... **46**    **19**    **35**

		Arraigned by Janer	Arraigned by Janer on VOB/FTA/OSC	Assigned without an Arraignment
C.C. FEL/VOP/PPO	0			
Felonies	0			
Misd.	16			
Traffic	19			

There were a total of **203** assignments on felonies, misdemeanors, traffic & violations of probation, which the **Ryan Janer** was assigned.  
35 or 17%

**MICHAEL HUBER**

Apr. 2024    Apr. 2025    Apr. 2026

Assignments: ..... **18**    **17**    **16**

		Arraigned by Huber	Arraigned by Poltorak on VOB/FTA/OSC	Assigned without an Arraignment
C.C. FEL/VOP/PPO	3	3	1	
Felonies	11			
Misd.	1			
Traffic	1			

\*Settle 1 @ Arraignment

There were a total of **203** assignments on felonies, misdemeanors, traffic & violations of probation, which the **Michael Huber** was assigned.  
16 or 8%

**AARON HETHERINGTON**

Apr. 2024    Apr. 2025    Apr. 2026

Assignments: .....

**13**    **15**    **12**

		Arraigned by Poltorak/Bonnell	Arraigned by Hetherington on VOB/FTA/OSC	Assigned without an Arraignment
C.C. FEL/VOP/PPO	1	1		
Felonies	10	1		
Misd.	1			
Traffic	0			

There were a total of **203** assignments on felonies, misdemeanors, traffic & violations of probation, which the **Aaron Hetherington** was assigned 12 or 6%.

**ANDREW BONNELL**

Apr. 2024    Apr. 2025    Apr. 2026

Assignments: .....

**36**    **42**    **32**

		Arraigned by Bonnell	Arraigned by Bonnell on VOB/FTA/OSC	Assigned without an Arraignment
C.C. FEL/VOP/PPO	0			
Felonies	0			
Misd.	13		1	
Traffic	19			

There were a total of **203** assignments on felonies, misdemeanors, traffic & violations of probation, which the **Andrew Bonnell** was assigned 32 or 16%.

**ROSTER ATTORNEYS**

Apr. 2024    Apr. 2025    Apr. 2026

Assignments: .....

**75**    **66**    **91**

		Arraigned by Assigned Attorney	Arraigned by Assigned Attorney on VOB/FTA/OSC	Assigned without an Arraignment
C.C. FEL/VOP/PPO	2	1	6	1
Felonies	39			6
Misd.	14			1
Traffic	36	3		1

There were a total of **203** assignments on felonies, misdemeanors, traffic & violations of probation, which the **Roster Attorneys** were assigned 91 or 45%.

**RETAINED ATTYS.**

**IPP**

**DENIED**

**ASSIGNED W/OUT ARRAIGN**

C.C. FEL/VOP/PPO	
C.C. VOB/FTA/OSC	
Felonies	2
Misd.	4
Traffic	
D.C. VOB/FTA/OSC	

C.C. FEL/VOP/PPO	
C.C. VOB/FTA/OSC	
Felonies	
Misd.	
Traffic	1
D.C. VOB/FTA/OSC	

C.C. FEL/VOP/PPO	
Felonies	1
Misd.	
Traffic	1
<b>Total Denied</b>	<b>2</b>

Assigned w/o Arraign. C.C.	1
Assigned w/o Arraign. D.C.	8
<b>WAIVED ATTORNEY</b>	<b>1</b>

<b>Total Arraignments In</b>	
Dist. Cr. By Retained	6

<b>Total Arraignments In</b>	
Dist. Court IPP	1

<b>WILL HIRE AFTER ARRAIGNMENT</b>	
FELONIES	8

CC SETTLED @ ARRAIGN.	1
DC SETTLED @ ARRAIGN.	4

**COMMITTEE OF THE WHOLE  
MINUTES**

MEETING OF THE BAY COUNTY COMMITTEE OF THE WHOLE HELD ON TUESDAY, MAY 12, 2026, FOURTH FLOOR, BAY COUNTY BUILDING.

CALL TO ORDER BY CHAIR CRETE AT 4:00 P.M.

**MOTION NO.**

COMMISSIONERS PRESENT:		1	2	3	4	5	6	7	8	9	10	11	12
JEROME CRETE, CHAIR	P	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
KATHY NIEMIEC	E												
VAUGHN J. BEGICK	E												
LARRY BESON	P	Y	Y	S/Y	Y	S/Y	Y	Y	Y	Y	Y	Y	Y
CHRISTOPHER RUPP, V. CHAIR	P	Y	Y	M/Y	Y	Y	S/Y	Y	M/Y	Y	Y	S/Y	Y
JESSE DOCKETT	P	S/Y	M/Y	Y	S/Y	Y	Y	S/Y	S/Y	S/Y	S/Y	M/Y	M/Y
TIM BANASZAK, EX OFFICIO	P	M/Y	S/Y	Y	M/Y	M/Y	M/Y	M/Y	Y	M/Y	M/Y	Y	S/Y

**MOTION NO.**

COMMISSIONERS PRESENT:		13	14	15	16	17	18	19	20	21	22	23	24
JEROME CRETE, CHAIR		Y	Y	Y	Y	Y	Y						
KATHY NIEMIEC													
VAUGHN J. BEGICK													
LARRY BESON		Y	S/Y	Y	Y	Y	Y						
CHRISTOPHER RUPP,V.CHAIR		S/Y	Y	M/Y	S/Y	M/Y	S/Y						
JESSE DOCKETT		M/Y	Y	S/Y	M/Y	S/Y	M/Y						
TIM BANASZAK, EX OFFICIO		Y	M/Y	Y	Y	Y	Y						

**MOTION NO.**

COMMISSIONERS PRESENT:		25	26	27	28	29	30	31	32	33	34	35	36
JEROME CRETE, CHAIR													
KATHY NIEMIEC													
VAUGHN J. BEGICK													
LARRY BESON													
CHRISTOPHER RUPP,V.CHAIR													
JESSE DOCKETT													
TIM BANASZAK, EX OFFICIO													

OTHERS PRESENT: C. Gignac, M. Beaver, J. Barcia, S. Trepkowski, L. Arsenault, A. Poirier, A. Davis-Johnson, T. Jerry W. Prince, K. Wellnitz,

ZOOM:

M- MOVED; S-SUPPORTED; Y-YEA; N-NAY; ABS.-ABSTAIN; E-EXCUSED; A-ABSENT; W-WITHDRAWN

**COMMITTEE OF THE WHOLE MINUTES  
TUESDAY, MAY 12, 2026**

**MOTION NO.**

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**NOTE:** In addition to these typed minutes, which provide an overview of the meeting and are not verbatim, this Committee meeting was also videotaped. The tapes are available for review in the Executive's Office or can be viewed on Bay County's website, at [www.baycountymi.gov/executive/videos](http://www.baycountymi.gov/executive/videos).

- 1. MOVED, SUPPORTED, AND CARRIED TO EXCUSE COMMISSIONER BEGICK AND COMMISSIONER NIEMIEC FROM THE MAY 12, 2026, COMMITTEE OF THE WHOLE MEETING.**
- 2. MOVED, SUPPORTED, AND CARRIED TO APPROVE THE MAY 12, 2026, COMMITTEE OF THE WHOLE AGENDA.**
- 3. MOVED, SUPPORTED, AND CARRIED TO APPROVE THE APRIL 14, 2026, COMMITTEE OF THE WHOLE MINUTES, AS PRINTED.**

Public input was called, and no one wished to address the Committee.

- 4. MOVED, SUPPORTED, AND CARRIED TO RECOMMEND BOARD APPROVAL OF THE PROPOSED RESOLUTION OF REQUEST TO PLACE BAY COUNTY LIBRARY SYSTEM MILLAGE RENEWAL ON THE NOVEMBER 2026 BALLOT (BAY COUNTY LIBRARY SYSTEM).**
- 5. MOVED, SUPPORTED, AND CARRIED TO RECOMMEND BOARD APPROVAL OF THE PROPOSED RESOLUTION FOR THE REVENUE SHARING AGREEMENT BETWEEN BAY COUNTY, MONITOR TOWNSHIP, AND THE MONITOR DOWNTOWN DEVELOPMENT AUTHORITY (CORPORATION COUNSEL).**
- 6. MOVED, SUPPORTED, AND CARRIED TO RECOMMEND BOARD APPROVAL OF THE PROPOSED RESOLUTION FOR THE CRIME VICTIM RIGHTS GRANT AGREEMENT 2026-2027 (BAY COUNTY PROSECUTOR).**
- 7. MOVED, SUPPORTED, AND CARRIED TO RECOMMEND BOARD APPROVAL OF THE PROPOSED RESOLUTION FOR THE BS&A SOFTWARE CLOUD CONVERSION AGREEMENT (TREASURER).**
- 8. MOVED, SUPPORTED, AND CARRIED TO RECOMMEND BOARD APPROVAL OF THE PROPOSED RESOLUTION FOR A BUDGET ADJUSTMENT FOR THE PURCHASE OF MEMORIAL DAY FLAGS 2026 (VETERAN AFFAIRS).**
- 9. MOVED, SUPPORTED, AND CARRIED TO RECOMMEND BOARD APPROVAL OF THE PROPOSED RESOLUTION FOR XYBIX CONSOLE RECONFIGURATION AND WORKSTATION UPGRADE AGREEMENT 2026 (911 CENTRAL DISPATCH).**
- 10. MOVED, SUPPORTED, AND CARRIED TO RECOMMEND BOARD APPROVAL OF THE PROPOSED RESOLUTION FOR THE SUMMIT FIRE PROTECTION AGREEMENT 2026 (RECREATION & FACILITIES/HEALTH DEPARTMENT).**
- 11. MOVED, SUPPORTED, AND CARRIED TO RECEIVE THE GENERAL FUND EQUITY FOR 2025-2026 (FINANCE).**

12. **MOVED, SUPPORTED, AND CARRIED TO RECEIVE EXECUTIVE DIRECTIVE #2007-11 (FINANCE).**
13. **MOVED, SUPPORTED, AND CARRIED TO RECOMMEND BOARD APPROVAL OF THE PROPOSED RESOLUTION FOR THE REQUEST TO TRANSFER FUNDS FROM HOUSING REHABILITATION LOANS TO GENERAL FUND (FINANCE).**
14. **MOVED, SUPPORTED, AND CARRIED TO RECOMMEND BOARD APPROVAL OF THE PROPOSED RESOLUTION FOR BID AWARD RFP 2026-07 JUVENILE HOME FINANCIAL ASSESSMENT TO GABRIDGE & COMPANY (FINANCE/PURCHASING).**
15. **MOVED, SUPPORTED, AND CARRIED TO RECOMMEND BOARD APPROVAL OF THE PROPOSED RESOLUTION FOR BID AWARD RFP 2026-03 COMMUNITY CENTER POOL LOCKER ROOM REMODEL TO SPENCE BROTHERS (FINANCE/PURCHASING).**
16. **MOVED, SUPPORTED, AND CARRIED TO RECOMMEND BOARD APPROVAL OF THE PROPOSED PAYABLES RESOLUTION (FINANCE).**
17. **MOVED, SUPPORTED, AND CARRIED TO RECEIVE THE OFFICE OF ASSIGNED COUNSEL REPORT FOR MARCH 2026 (CORPORATION COUNSEL).**

Under Announcements, County Executive James Barcia commended the strong turnout for the free vaccine clinic. He noted that the clinic is held twice annually and that this year's event saw the largest attendance to date. He further stated that the clinic is made possible through sponsorship by the Karen Klamer Memorial Fund and is co-hosted by Bay County Animal Services and Mitten Mutts Dog Rescue. Administrative Services and Veterans Affairs Director Matthew Beaver also announced the schedule for upcoming Memorial Day events.

18. **MOVED, SUPPORTED, AND CARRIED TO ADJOURN (4:12 P.M.).**

**SUBMITTED BY:**

**LINDSEY ARSENAULT  
BOARD COORDINATOR**